



## **IAARC Constitution**

June 23, 2010

### **1. NAME**

The name of this organization is the International Association of Automation and Robotics in Construction (IAARC) and it was established in June 1991.

### **2. PURPOSE**

2.1 The application of automation, in the broader sense, and robotics and the associated Information Technology in building and civil engineering construction is very important to the future of the industry. Throughout the world, research and development are in progress in varying degrees related to automation and robotics.

2.2 The creation of an "automation and robotics community" with interest in all fields of construction, operation and maintenance including nuclear and offshore structures, roads and transport systems and construction in space.

2.3 The promotion of membership to include researchers, manufacturers and users.

2.4 The dissemination of information and promotion of the importance of applying automation and robotics for improving the environment, quality, and safety for and reducing costs.

2.5 The sponsorship and organization of the International Symposium on Automation and Robotics in Construction (ISARC) in collaboration with the Association's Board.

### **3. MAIN OBJECTIVES**

The Association will, in furtherance of its purpose, have the following main objectives:

3.1 To encourage, facilitate and promote the co-ordination of scientific and technical development in the area of automation and robotics in construction worldwide, through its membership.

3.2 To facilitate the collection, compilation, publication, exchange and dissemination of scientific and technical data, and of information on automation and robotics, research, development and use in construction worldwide. Applications will include building and civil engineering construction, incorporating on and off site activities, robotics for infrastructure projects, nuclear, offshore, environmental and projects in space.

3.3 To encourage the execution of fundamental studies, advanced research, laboratory investigations, field tests and other activities of general interest for the international community which may result in the facilitation and acceleration of worldwide use of automation and robotics in construction.

3.4 To assist with the application of automation and robotics technology within the fields set out in 2.2 above.

### **4. MEMBERSHIP**

The Association will operate as a scientific, technical and educational organization. Its membership shall be open to all persons and organizations which have an interest in carrying out the objectives in 3 above. Applications for membership shall be made to the Secretariat for consideration by the Board. The various IAARC Subscription Category Details are included in this manual; see Table 1.1. Members will pay the annual membership fees. Full members will have the voting rights provided for under paragraph 6 below. Additional charges may be payable for special services.

Table 1.1

IAARC Subscription Category 2010			
Category		Criteria	Annual FEE
Major Corporation	A	Large Corporation and Institution. A contact person will be named in the membership list.	1000 euro
Corporation	B	Companies with fewer than 500 employees or SME. A contact person will be named in the membership list	500 euro
University or R&D Institution	C	The contact person will be named in the membership list	100 euro
Personal membership as BOD member	D	Membership to named individual	50 euro
Personal membership	E	Membership to named individual	free

## 5. NATIONAL GROUPS

As the Association develops the Board of Directors will consider the formation of national groups having the objectives set out in 3 above.

## 6. VOTING RIGHTS

Only active full members are eligible for voting by post, in person or by proxy.

## 7. TERMINATION OF MEMBERSHIP

Voluntary termination of membership shall be by notice in writing to the Secretariat.

## 8. MEMBERSHIP FEES

The annual membership fees will be established periodically by the Board of Directors and Membership will lapse if fees are not paid within three months of the due date.

## 9. OFFICERS

The Officers shall be the President, past and coming President, Secretary; these and others as required shall be elected by the Board. Officers are normally approved for a three year term.

## 10. BOARD OF DIRECTORS

10.1 The IAARC shall have a Board of Directors consisting of a President, coming President, Secretary, Treasurer, Past President and up to 27 additional members of whom not more than three shall come from any single country.

10.2 The Board of Directors shall be elected for a three year term by postal ballot amongst the membership. Candidates standing for re-election shall secure the nomination of at least two members.

10.3 The Board of Directors may appoint such committees (including co – opted members) as it determines from time to time.

10.4 The members of the Board of Directors shall hold office until the election of successors, except in the case of resignation, death or expulsion.

## 11. GENERAL MEETINGS

11.1 The Annual General Meeting shall be held at a place and time designated by the Board. At least four weeks notice shall be given to the membership.

11.2 A General or Extraordinary General Meetings may be held at such time as the Board of Directors determines.

## **12. BOARD OF DIRECTORS' MEETINGS**

12.1 The Board of Directors shall meet at least annually. The meeting may take place at the International Symposium.

12.2 A Special Meeting of the Board can be called by not less than ten Board members.

## **13. ASSOCIATION YEAR**

The financial year shall be from the 1st of January of each year to the following 31<sup>st</sup> of December.

## **14. BOARD OF DIRECTORS' MEETINGS**

14.1 All money received by, or on behalf of, the Association shall forthwith be paid to the credit of the Association in an account of such a trading bank as the Board of Directors may from time to time determine.

14.2 All cheques or withdrawal slips drawn on such account or accounts shall be signed by any two of the following: President or Vice President, Secretary, Treasurer or additional signatories as agreed by the Board.

14.3 The Board of Directors shall approve the audit account before presentation at the Annual General Meeting.

## **15. AUDIT**

An audited balance sheet shall be presented at the Annual General Meeting.

## **16. PERMANENT SECRETARIAT**

The Board shall establish a Permanent Secretariat at a suitable organization and this will provide a focal point for general communication.

## **17. COMMUNICATION AND PUBLICATIONS**

The Board will establish means for the Association to publicize its activities and communicate with its members. These may include a newsletter, regular and special publications, workshops, conferences and seminars, journals and such other activities as the Board may determine.

## **18. AMENDMENTS**

The Constitution/By Laws may be amended by a simple majority of the members. Proposals for amendments should be supported by at least five members and submitted in writing to the Secretariat at least sixty days before the Annual General Meeting. In addition to those present at the Meeting, all full members shall be consulted.

## **19. DISSOLUTION**

The Association shall not be dissolved except by a majority of two thirds of the Members present and entitled to vote at an Annual General Meeting or Special General Meeting called for the Purpose. After the payment of all debts, any assets remaining shall be distributed as the meeting shall determine to such other charitable organizations having similar aims and objectives as, if and insofar as the effect cannot be given to the provision, then to some charitable purposes.